

**Role Description: Security Adviser**

The role will be based in Cape Town, RSA.

**Objective of the role:** to provide up to date and pertinent security advice to red24 customers via the website, email and telephone. To support the Crisis Response Management Centre in relation to physical responses on a worldwide basis.

**Job Description**

- Research security advice;
- Write advice in a consistent and concise format for publishing on the website;
- Provide written and verbal advice and information on safety and security issues;
- On a 24 x 7 basis, respond to any request from the CRM to provide a physical response following a serious or life threatening situation;
- Work with other members of the red24 team to ensure a consistent, professional service is maintained at all times.

**Person Specification**

- At least five years experience in a communication role within the police or military;
- Thorough grasp of personal security issues and comprehensive background knowledge gained through experience with the police;
- Ability to relate and compare data from different sources. Quickly identifies issues and secures relevant information;
- Pays attention to detail and checks for errors in own and others' work;
- Develops the skills of their team through coaching, training and other appropriate development activities;
- Develops positive and trusting working relationships at all levels of the business;
- Provides a quality service, maintains high professional standards and gets work right first time;
- Excellent verbal and written communication skills. Writes in English fluently, clearly and concisely, adapting own written communication style to suit others;
- High standard of computer literacy including a broad knowledge of internet based research methods.